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## Dr. Muhammad Abdul Wahid Usmani

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**Career Summary:** A 48 years old Quality Assurance professional with 11 years of dedicated senior level experience in Quality Assurance and Academic Accreditation in higher education with several publications, conference sessions and workshops at my credit.

### Academic Background

- **Ph.D.** in Social Sciences (English) in 2008 from Hamdard University, Pakistan.  
(Please visit for copy of thesis online. [http://eprints.hec.gov.pk/3369/.](http://eprints.hec.gov.pk/3369/))
- **M.A (English)** from Karachi University, Pakistan in 1994.
- **BA ( Hon) in English** from University of Karachi in 1993.

### Professional Training in Quality Assurance/ Program Evaluation

- Certified Program Assessor and a member of Board of Assessor (BoA) of King Saud University, Riyadh.
- Completed a full day refresher **Program Assessors Certificate** from King Saud University and got appointed as a Mentor for undergraduate programs for academic year 2015-2016 & AY 2016-2017.
- Completed a 72 Hours **Program Assessors Course** in 2014 from King Saud University and got the membership of Board of Assessor of King Saud University Academic Programs.
- Attended a Three Days Training in **Program Evaluation** conducted by a team from Quality Assurance Agency, UK in 2010.

## Summary of Work Experience:

Following is the summary of my entire career as a faculty and QA professional since 1997.

1. (Since October, 2011- till date). Working for King Saud University Riyadh as a Consultant for Development & Quality since 2011.
  - a. Review accreditation documents before submission to accreditation agency and provide feedback for further improvement.
  - b. Serve as a mentor for different colleges of King Saud University in national & international accreditation i.e. College of Medicine, Dentistry, Pharmacy, English Language, Agriculture etc.
  - c. Facilitate colleges in writing Self Study Reports and complete the requirements of accreditation bodies.
  - d. Work as a Mentor for various programs for implementing KSU-Quality Management System (KSU-QMS).
  - e. Facilitate the mechanism of benchmarking of KPIs as identified by the university and accreditation body.
  - f. Provide tailored training sessions on various areas of Quality & Strategic Planning.
2. (From November, 2006 to October, 2011). Worked for five years as a Director Quality Assurance for Dow University, Pakistan. Performed the following:
  - a. Established QA department and trained a team to work for program evaluation at the university.
  - b. Introduced program evaluation and conducted several trainings courses on areas related to teaching & QA.
  - c. Worked as Resource Person of Quality Assurance Agency of Pakistan and trained QA staff of several universities of Pakistan.
3. (May, 1999 to November, 2006). Worked for 07 years as a faculty (English) at Government College, Karachi, Pakistan. Taught Academic English & Business Communication to undergraduate students.
4. (February 1997 to May 1999). Started Career as a **Subject Specialist (English)** and taught ACADEMIC ENGLISH to K-12 students for a government school in Pakistan..

## Workshops/ Trainings & Academic Audits Delivered:

As a QA professional & trainer, I have the following at my credit:

- **Assessment of Learning Outcomes** has been a focus of my recent trainings. I introduced a systematic concept of assessment of learning outcomes at course as well as program level using direct and indirect assessment measures. So far, I have conducted more than 25 workshops for different institutions in the kingdom and in Pakistan. I have also written articles on LinkedIn on areas related to learning outcomes assessment.
- **Review Self Study Reports** of number of programs of King Saud University and other universities of the Kingdom since 2011 and provide constructive feedback for further improvement before submission to accreditation bodies.
- **Provide Tailor-made workshops** on Program Evaluation, Strategic Management, Self-Assessment, Internal Quality Assurance and Academic Accreditation to various programs of King Saud University, Riyadh.
  - Conducted a workshop on 20th December, 2017 on **“Bloom’s Taxonomy in Design & Assessment of Course Learning Outcomes”** at Institute of Space Technology, Islamabad, Pakistan attended by the representatives of more than 20 universities.
  - **Conducted more than 25 workshops** on assessment of learning outcomes at course and program level during 2016-2017
  - Conducted a workshop on “Using Malcolm Baldrige Scoring System for Internal Quality Assurance System” in the 3<sup>rd</sup> International Arab Conference on Quality Assurance in Higher Education (**IACQA-2013**) in **Jordan**.
  - Conducted a two days faculty development session for implementing KSU-Quality Management System at King Saud University in April, 2015 attended by various faculty members of different colleges of KSU.
  - Conducted workshop for College of Emergency medicine on “How to Prepare for NCAAA Accreditation”.
  - Conducted more than 15 workshops for College of Applied Medical Sciences of KSU on “Self-Study Reports, Program Specification, Program Report and Course Reports” during the academic session 2014-2015.

- Conducted a **Six Days workshop** for senior faculty from Dental College of King Saud University on Writing Effective Learning Outcomes for Accreditation in 2012.
- Participate as a mentor in the academic audits of the programs at KSU and facilitate the assessors in areas of KSU quality management system.
- **Conducted training** for senior officials of Quality Assurance Cells of 15 State Owned universities in Pakistan. <http://qec.duhs.edu.pk/doc/Media-Publication/Feb2011.pdf> in 2011.
- **Produced a Manual for Quality Assurance Cells of 17 Private Sector universities** and later conducted training for them as to how program evaluation may be inducted in their own universities. <https://www.scribd.com/doc/170508386/training-kit-by-dr-usmani>
- **Conducted training for Quality Assurance officers** of different programs of Kohat University of Science and technology, Pakistan.
- **Conducted a training** for Quality Assurance officers of different programs of Khyber Medical University, Peshawar Pakistan. Please visit : [www.kmu.edu.pk/qec/images/stories/downloads/workshopreport.doc](http://www.kmu.edu.pk/qec/images/stories/downloads/workshopreport.doc)
- Following are examples of **few Pakistani universities/ institutes** that have solicited my services for establishing Quality Assurance departments
  - Sir Syed University, IBA Sukkar, ISRA University, Biztech University, Bahria University, Dowood Engineering University etc. Examples on web pages i.e. <http://ssuet.edu.pk/research-development/qec/>

### Online Lectures/Seminars through Video Conference:

I am frequently invited to hold training session/seminars by various universities in Pakistan.

These sessions are attended by a large number of Pakistani Universities. Following are the details with live recording of the sessions.

1. Conducted a national level seminar on “**Triangulation of Teaching, Assessment and Learning Outcomes**” on 27th July, 2016. The session was attended by QA officials in person and through video conference. The video of the session is available at <http://streaming.hec.gov.pk/tcs/?id=D454D126-967B-4BDF-895C-417C22BB4A20>
2. Conducted a national level seminar on “**Developing Internal Quality Assurance System in Higher Education**” on 13<sup>th</sup> August, 2015 at Indus University, Pakistan. The session was attended by QA officials in person and through video conference. The video of the session is

available at <http://streaming.hec.gov.pk/tcs/?id=72AB9B81-BF52-4673-82CB-5DC2A96A2DA7>

3. Conducted a national level seminar on “**Assessment of Learning Outcomes at Course and Program Level**” on 10<sup>th</sup> August, 2015 at Institute of Business Management, Pakistan. The session was attended by a large number of QA officials face to face and virtually as well. The video of the session is available at <http://streaming.hec.gov.pk/tcs/?id=BC1614E8-E05D-4EEA-8E78-308A79AB1486>
4. Conducted a three hour session on “**Identifying KPI’s of Academic and Administrative units**” on 13<sup>th</sup> August, 2014 at Indus University, Pakistan. The session was attended by QA officials of many universities. <http://streaming.hec.gov.pk/tcs/?id=C0617C41-0BCB-4377-BD87-2B0EE2FD8C8A>
5. Conducted a three hour session on “**Using KPI for performance Evaluation at program and institutional level**” on 18<sup>th</sup> August, 2014 at Institute of Business Management, Pakistan. The session was attended by a large number of QA officials face to face and virtually as well. <http://streaming.hec.gov.pk/tcs/?id=C0617C41-0BCB-4377-BD87-2B0EE2FD8C8A>
6. On 9<sup>th</sup> November, 2013, I conducted a seminar on writing Self Evaluation Scale of Institution for the Quality team of Batterjee Medical College, Jeddah using Skype.
7. On 6<sup>th</sup> September, 2013, I conducted a session on **Kirk Patrick Model for Evaluating Trainings in Higher Education**. The session was attended by a large number of QA officers of Pakistani universities. Recording available at <http://streaming.hec.gov.pk/tcs/?id=EF767B15-8599-4C38-A894-48557E053993>
8. On July 6<sup>th</sup>, 2013, I Conducted a two hours session on “**Role of Senior Management in Program Evaluation**”. At Dow university of health sciences. The session was attended by different Pakistani universities through video conference. Recording available at
9. On July 8<sup>th</sup>, 2013, I Conducted a two hours session on “ **How to Write Self-Assessment Report**”. The session was attended by different Pakistani universities through video conference. Recording available at <http://streaming.hec.gov.pk/tcs/?id=6636EA05-3DF2-4E53-A87E-C5B880045DD4>
10. Conducted a session on Using Malcolm Baldrige Approach for Internal Quality Assurance. The session was attended by QA officers of 60 Pakistani universities. Recording available at <http://streaming.hec.gov.pk/tcs/?id=243A8303-E266-43DE-803E-3745AB98F9E9>

11. Conducted a session on **Quality Assurance through Self-Assessment**. The session was attended by 10 universities. <http://streaming.hec.gov.pk/tcs/?id=36B85BDC-9169-4339-9975-9217E9A8AE53>
12. Conducted a two hour session on **Outcome Based Education**. The session was attended by 10 Pakistani Universities including senior faculty members.  
<http://www.ist.edu.pk/events/2013/outcome-based-education-approach>

### **Work Experience as a Teacher Trainer**

As a teacher trainer, I have conducted more than 200 workshops of various duration from 1 day to 24 days. Following is the summary with institution.

- **US-Aid ( Ed-Link Project):**
  - Worked as Consultant English program and performed the following.
    - Developed TWO training manual with workbook and trainer guide for a 15 days ToT program for English Teachers.
    - Conducted 15 days training to trainers and prepared them for imparting further trainings.
    - Supervised four weeks training of Trainers in specific districts.
- **Society of Pakistan English Language Teachers:**
  - Life member of SPELT and contributed in the following.
    - Working as a **Resource person for SPELT**. Conducted more than 20 sessions on Assessment, Reading and Academic Evaluation for various stake holders.
    - On behalf of SPELT, Conducted several tailor made workshops for ELT faculty of various schools and colleges.
- **Middle School Project, Education Dept. Govt. of Sindh**
  - As a **Resource Person**(English), designed a 24 days training Manual and trained the Master Trainers for a provincial level training program.
  - **Supervised** five Phases of the Teachers Training Program of each for 24 days.
- **Commecs Institute of Faculty Training.**

Engaged as a consultant for Training and Academic Auditing

- Conducted an **English Language Enrichment Program** for the College Faculty of CIBE.
- Conducted 24- hours workshop on **Assessment Methodology** for the college faculty of Sir Adamjee College.
- Teaching complete module of **Cambridge e University diploma** for teachers and trainer.
- Conducted **Academic Audit** of the affiliated colleges.

### **Professional Membership:**

1. Member of National Committee of Exam of Higher Education Commission of Pakistan. [www.hec.gov.pk/.../Revised%20Notification%20Committee.docx](http://www.hec.gov.pk/.../Revised%20Notification%20Committee.docx)
2. Life Member of Society of Pakistan English Language Teachers

### **Research Supervision:**

1. Supervised a PhD in Medical Education from Dow University of Health Sciences, Karachi, Pakistan in 2016.
2. Supervised more than 10 candidates of MA (TEFL) from Allama Iqbal University, Pakistan. [www.aiou.edu.pk/addvertise/Panel-%20of%20Supervisors%20.doc](http://www.aiou.edu.pk/addvertise/Panel-%20of%20Supervisors%20.doc)
3. Supervised two candidates of M.S in Education/Social Sciences at Hamdard University, Pakistan.
4. Supervising two candidates of PhD in Education.

### **Editorial Board Member/ Reviewer:**

Reviewer of several conference papers and International Journals. Following is the list of journals.

1. Reviewer of Journal of Social Sciences and Interdisciplinary Research (JSSIR) published by NED University, Karachi, Pakistan. [http://jssir.neduet.edu.pk/review\\_board.html](http://jssir.neduet.edu.pk/review_board.html)
2. Reviewer of Business & Economic Review journal published by Institute of Management Sciences, Pakistan.
3. Reviewer & International Editorial Board Member of Mediterranean Journal of Social Sciences. [http://mcser.org/index.php?option=com\\_content&view=article&id=7&Itemid=60](http://mcser.org/index.php?option=com_content&view=article&id=7&Itemid=60)
4. International Editorial Board Member of Research on Humanities and Social Sciences <http://www.iiste.org/Journals/index.php/RHSS/pages/view/EditorialBoard>

5. Served as a reviewer for Wiley-Blackwell for the year 2009.
6. Member of Technical Committee of Arab International Conference on Quality in Higher Education.  
[http://iacqa.org/en/index.php?option=com\\_content&view=article&id=49&Itemid=55](http://iacqa.org/en/index.php?option=com_content&view=article&id=49&Itemid=55)
7. Editorial Board Member of e- International Journal of Educational Research. <http://e-ijer.com/ijer/index.php/files/about/editorialPolicies>

### **Conference Talks, Articles & Research Publication:**

1. Several articles contributed on LinkedIn related to quality in higher education. See <https://www.linkedin.com/pulse/feedback-from-stakeholders-higher-education-suggested-usmani/?trackingId=4g6OdC0u0Zh9H%2B7Bbn3jw%3D%3D>
2. As a Keynote speaker, I recently presented my paper on “Feedback in Higher Education” in the first international conference in higher education in December, 2017 at Khyber Medical University, Pakistan. <http://kmu.edu.pk/conference/>
3. As an invited speaker, presented my speech on “Quality in Law Education” held in December, 2015. <https://www.dawn.com/news/1224511>
4. Usmani, M,A, W., Khatoon, S. (2015) “Impact of Quality Assurance Initiatives on Pakistani Universities”. International Journal of Research Studies in Higher Education. Volume 5 No. 4
5. Usmani and Khatoon: Quality Assurance through Teachers Portfolio: A Case Study from a Pakistani University. Higher Education Evaluation and Development 8:2 (December 2014): 53-69 DOI: 10.6197/HEED.2014.0802.03
6. Khatoon, S. Usmani, M., A., W (2014) “Effectiveness of Program Evaluation through the HEC Prescribed Self-Assessment Model in Improving the Quality of Degree Programs in a Public Sector University in Pakistan”, IPPSS Volume 4, Issue 1.
7. Usmani, M., A., W. & Khatoon, S. (2013). Educational evaluation in Pakistani higher education context. Contemporary Educational Researches Journal. 3(1), 12-20.
8. Presented a peer reviewed paper on Quality Assurance Framework for e-learning programs in the kingdom of Saudi Arabia in the conference organized by National Centre for e-Learning, Kingdom of Saudi Arabia in February 2013. <http://eli.elc.edu.sa/2013/sites/default/files/abstract/rp374.pdf>



9. Presented a peer reviewed paper on Innovation in University Teaching using Online Forums in International Conference organized by Immam Saud University, Riyadh in February 2013.  
<http://ifiut.imamu.edu.sa/en/images/Table.pdf>
10. As Invited speaker, presented a paper on Quality in ICT education in International Conference organized by Institute of Business Administration. [www.icict.iba.edu.pk/ProgramICICT2011.pdf](http://www.icict.iba.edu.pk/ProgramICICT2011.pdf)
11. Usmani, AW, Khatoon S, Shamot, M, Zamil, *Meta Evaluation of Teachers Evaluation Program Using CIPP Model*. Archives Des Sciences Journal (ISSN: 1661-464X). Vol.65, No.7. (ISI-Cited Publication) (230-252).
12. Usmani, AW, Khatoon Suraiya, Shamot, M, Zamil, *Towards a Network of Quality Assurance in Higher Education: A Pakistani Model*. Archives Des Sciences Journal (ISSN: 1661-464X). Vol.65, No.7. (ISI-Cited Publication) (224-229)
13. Presented a paper on Mentor System in the International Conference of Asia Pacific Quality Network-2008 (APQN) held in Japan. <https://www.thenews.com.pk/archive/print/97840-AIG-strikes-deal-with-Icahn-avoids-proxy-fight>
14. Presented a paper in the international conference of National University of Modern Languages, Pakistan on Standardized Testing in Education in 2006.
15. Presented a paper on Assessment Issues in International Conference organized by Sindh University. [www.saicll.usindh.edu.pk/List%20of%20Registered%20Local%20ParSimilarogram](http://www.saicll.usindh.edu.pk/List%20of%20Registered%20Local%20ParSimilarogram)
16. Presented a paper on Academic Evaluation at the international conference of SPELT in 2006
17. Presented a paper on Wash back Effect of Intermediate English Exam in the international conference organized by Sindh University, Pakistan in 2006.

## **References:**

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